

**Future Innovative Logistics Acceleration Scheme**  
**Under Pilot Subsidy Scheme for Third-party Logistics Service Providers**

**Invitation for Proposal for Onboarding IT Solution for Port Community System and Hong Kong International Airport Cargo Data Platform**

**1. Scope**

- 1.1 Solution Providers are invited to submit proposal for the development of onboarding IT solution for the logistics data platforms operated by the Government or public organisation, namely the Port Community System (“PCS”) and Hong Kong International Airport Cargo Data Platform (“HKIA Cargo”).
- 1.2 The proposed IT solution, no matter whether it is developed or under development, if accepted, will be listed on a “White List” of eligible solutions for use by interested third-party logistics service providers (“3PLs”) through applying for subsidy from the newly launched Future Innovative Logistics Acceleration Scheme (“FILAS”) under the Pilot Subsidy Scheme for Third-party Logistics Service Providers (“Pilot Subsidy Scheme”) to cover the costs for solution development and related implementation services.

**2. Background**

- 2.1 Logistics data platforms operated by the Government or public organisations, including PCS and HKIA Cargo, have been commissioned. To support the upgrading and transformation of the maritime and logistics sectors, these platforms adopt advanced technologies such as Artificial Intelligence (“AI”), big data and blockchain, to enhance operational efficiency, transparency and connectivity across the logistics chain.
  - 2.2 To unleash the full potential of the logistics data platforms in promoting digitalisation of the logistics industry, it is essential to ensure the provision of logistics data platform onboarding IT solutions in the market so as to help logistics small and medium enterprises (“SMEs”) to adopt
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the platforms concerned.

- 2.3 To this end, as announced in the 2026-27 Budget, FILAS is created as a sub-scheme under the Pilot Subsidy Scheme to subsidise 3PLs (in particular SMEs) to subscribe or use logistics data platform IT onboarding solutions, whether developed or under development, so as to elevate the level of digitalisation among 3PLs and boost the rate of adoption of designated logistics data platforms operated by the Government or public organisations, including the PCS and HKIA Cargo, with knock-on benefits to Hong Kong’s maritime, trading and financial sectors.

### 3. Requirements

#### *Overview*

- 3.1 Only those solutions which are assessed to be compatible with the PCS and/or HKIA Cargo can be put on the White List that 3PLs may use and apply subsidy for under FILAS.
- 3.2 Solution Providers must be enterprises registered in Hong Kong under the Business Registration Ordinance (Cap. 310).
- 3.3 Each Solution Provider can submit only one proposal for onboarding solution for one or both logistics data platform(s) for inclusion in the White List. It should be a registered enterprise in Hong Kong specialised in solution design and development. There is no requirement on the year of establishment of the enterprise and new start-ups are welcome.
- 3.4 To ensure the proposed solution’s compatibility and compliance with the specifications of the designated data platforms in all aspects, Solution Providers will be provided with the following specifications for the relevant data platform(s):

PCS	(i) API Specification Ocean Freight Tracking (ii) API Specification Air Freight Tracking
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*Application Form and Release of APIs*

- 3.5 The application form is provided at **Annex A** which comprises Part I – Expression of Interest Form and Part II – Technical Proposal. To safeguard confidentiality, applying Solution Providers are required to complete Part I for access to the relevant API Specifications of the designated data platform(s) which will be provided to the eligible Solution Providers by email only upon the submission of the following documents to the satisfaction of the Secretariat:
- (i) completed Expression of Interest form (Part I of the Application Form); and
  - (ii) supporting documents to prove the fulfillment of the requirement as specified in paragraphs 3.2 and 3.3.
- 3.6 The Secretariat will provide the requested APIs or provide a reply within five working days from the date of receipt of the documents specified in paragraph 3.5 above. Solution Providers need to make reference to the API specifications of the relevant data platform(s) when completing Part II – Technical Proposal of the application form.

*Submission of Proposal*

- 3.7 In the proposal submitted, Solution Providers should provide detailed information on the following aspects in the proposal for assessment. The detailed assessment criteria are set out in the **Annex B (Marking Scheme for Technical Assessment)**.
- (i) how the solution can integrate with the designated data platform(s), with description on the compatibility aspects and description on how the solution will utilise the functions and data services of data platform(s) in practical deployment scenarios for 3PLs, in accordance with the requirements set out in the respective API Specification;
  - (ii) how the solution can adapt to the existing architecture and/or design of the designated data platform(s), with description and/or
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design of the proposed solution on how the flexibility aspects would be achieved in accordance with the requirements set out in the respective API Specification;

- (iii) how the technological and managerial procedures applied to the proposed solution can ensure integrity and confidentiality of data, with description of the design of the proposed solution to achieve the security aspects of the designated data platform in accordance with the requirements set out in the respective API Specification;
- (iv) how the convenience and practicality of the system design can improve user experience, with description of the design of the proposed solution that helps to achieve the usability aspects in accordance with the requirements set out in the respective API Specification;
- (v) description of the team structure and project team composition with details on the key project staff, their professional qualifications, skills, experience, employment history, responsible areas and duties, etc. for the implementation of the solution;
- (vi) the project management plan, which should provide a description on –

- the proposed work approach;
- measures and procedures that the Solution Provider will take to ensure the satisfactory completion of the tasks the project plan with timetable;
- system support and maintenance services, including service coverage hours and response and resolution time commitments;
- a change management plan; and
- a contingency plan;

- (vii) measurable key performance indicators (“KPIs”) of the solution – to ensure that only capable and market-ready solutions are admitted to the White List, Solution Providers are required to propose measurable KPIs comprising the following:

*(a) Mandatory KPIs*

- number of 3PLs that can be recruited or served through the solution;
  - monthly transaction volumes processed through the
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solution via PCS and/or HKIA Cargo;

- service coverage hours, response and resolution time commitments;

*(b) Optional KPIs*

Solution Providers may propose additional measurable KPIs at their discretion, which may not necessarily be technology-related but will bring benefits in terms of the following –

- facilitation of active usage of the designated data platform(s);
- improvement of user experience;
- saving of manpower resources for implementation of the solution;
- enhancement of efficiency and productivity of the user;
- ease of maintenance of the solution; and
- adoption of advanced technologies such as Artificial Intelligence (“AI”), big data and blockchain.

Failure of proposing the above mandatory KPIs will render one ineligible for being considered for inclusion in the White List. All the KPIs will be assessed by the operators of the logistics data platform(s) at Part 4 of the Marking Scheme for Technical Assessment.

Where a solution is approved for inclusion in the White List, achievement of the approved KPIs shall form part of the project completion requirements; and

- (viii) a ballpark estimate on the service charge payable by a 3PL for subscribing or using the proposed onboarding IT solution. This piece of information will be used for budget planning only. It will not be assessed. However, for the sake of quality assurance, the estimated service charge should include (i) free technical support until the solution has been successfully developed within a 24-month period counting from the approval day of the first relevant application from a 3PL applying for subsidy under FILAS for subscribing to or using the solution; and (ii) a warranty period
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to be provided to each 3PL user, or to be provided as a blanket, time-limited warranty starting from the date of completion of solution development\* (which must be provided by a Solution Provider if its solution is eventually put on the White List) during which the Solution Provider is required to provide troubleshooting and maintenance services at no additional cost to ensure that the solution works and to the satisfaction of the applicant.

*\*After the proposed solution is put on the White List, the Solution Provider is required to submit progress and final reports on the development of the solution. The date of completion of solution development means the date the Management Committee of FILAS endorsed the final report submitted by the Solution Provider regarding the solution development.*

#### **4. Assessment Process**

4.1 A three-tier assessment mechanism will apply to White List applications –

- (i) initial assessment by Hong Kong Productivity Council (“HKPC”), the Secretariat for FILAS, on the eligibility of the solution providers, including the verification of the registration of the enterprise in Hong Kong and confirmation of the completeness of the applications, with all required documents submitted and the technical specifications met prima facie;
  - (ii) two-stage technical assessment via preliminary interviews by logistics data platform operators, namely Logistics and Supply Chain MultiTech R&D Centre (“LSCM”) for PCS and Airport Authority Hong Kong (“AAHK”) for HKIA Cargo on the compatibility of the solutions with the platforms concerned, their compliance with the relevant security and technical requirements and their relevance to the industry;
    - During the 1<sup>st</sup> stage assessment, Solution Providers are required to demonstrate a **mock-up solution** illustrating the intended onboarding process from users’ perspectives
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- in screen flow or simulation;
  - Solution Providers of shortlisted solutions from the 1<sup>st</sup> stage assessment will be invited to attend a 2<sup>nd</sup> stage assessment interview, where a **running system** of the solution will need to be demonstrated;
  - Solution Providers may select to combine the mock-up and the running system demonstrations at the 1<sup>st</sup> stage assessment if they are readily available. In this case, the assessment panel may waive the 2<sup>nd</sup> stage assessment at its discretion.
- (iii) final endorsement by the Management Committee of the Pilot Subsidy Scheme (“Management Committee”) on alignment with FILAS policy objectives and overall benefits to the logistics sector.

4.2 Each proposed solution will be evaluated according to the following assessment criteria:

<b>Assessment Criteria</b>	<b>Maximum Marks</b>
Proposed solution - Compatibility - Flexibility - Security - Usability	15 marks 15 marks 15 marks 15 marks
Team structure and experience of key project staff	10 marks
Project management and work approach	15 marks
Measurable key performance indicators	15 marks
<b>Total:</b>	<b>100 marks</b>

4.3 Each eligible proposal which has passed the initial vetting by HKPC will be shortlisted for a two-stage technical assessment through preliminary interviews to present the proposal and demonstrate the mock-up solution and running system, which will be demonstrated at the 1<sup>st</sup> and 2<sup>nd</sup> stage assessment interview respectively, to the developers of the logistics data

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platform and answer any enquiries raised.

- 4.4 As this would be the first trial for the administration of the White List, the number of onboarding IT solutions to be selected will be limited to **three** at maximum. The selection will be based on the result of the assessment and the decision of the assessment panel and the Management Committee will be final.
- 4.5 For selected solutions connecting to the HKIA Cargo Data Platform, the Solution Provider will be required to enter into and execute a separate mutual non-disclosure agreement (“NDA”) with the Airport Authority Hong Kong (“AAHK”) prior to any exchange of confidential or proprietary information. The NDA will be signed after the proposed solution has been approved for inclusion in the White List and before integration with the HKIA Cargo Data Platform.

## **5. Invitation Deadline and Enquiries**

- 5.1 Interested Solution Providers are invited to forward their submission to the Secretariat via email ([tplsp\\_sec@hkpc.org](mailto:tplsp_sec@hkpc.org)). Submission of application by means not prescribed above will not be accepted.
- 5.2 The submission should reach the Secretariat **on or before 30 June 2026**.
- 5.3 Any enquiries may be addressed to the Secretariat at (852) 2788 6077 or via email ([tplsp\\_sec@hkpc.org](mailto:tplsp_sec@hkpc.org)).
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**Pilot Subsidy Scheme for Third-party Logistics Service Providers (TPLSP)  
Future Innovative Logistics Acceleration Scheme (FILAS)  
Application Form for Solution Providers  
(Part I – Expression of Interest)**

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**Notes for Solution Providers:**

1. Please read the Invitation for Proposal and the Guide to Application for the Pilot Subsidy Scheme for Third-party Logistics Service Providers (“Guide to Application”) carefully before completing the application form. Both documents can be downloaded from the TPLSP website at <https://tplsp.hkpc.org>.
2. The application form consists of two parts. A Solution Provider is required to complete Part I (i.e. this form) to express its interest in applying for inclusion of its proposed IT solution in the FILAS White List. Upon receipt of the completed Part I application form and the required supporting documents to the satisfaction of the Secretariat, the Secretariat will provide the relevant API Specifications for the logistics data platform(s) that the Solution Provider intends to have its proposed IT solution connect with within five working days. After receiving the API Specifications, the Solution Provider shall complete Part II of the application form to submit its technical proposal. An application will only be processed after both Part I and Part II of the application form, together with all required supporting documents, have been duly submitted to the Secretariat.
3. The completed application form together with copies of the required supporting documents set out in the Appendix of this application form should be submitted to the Secretariat via email ([tplsp\\_sec@hkpc.org](mailto:tplsp_sec@hkpc.org)). Submission of application by means not prescribed above will not be accepted.
4. For enquiries about the application, please contact the Secretariat at (852) 2788 6077 or via email ([tplsp\\_sec@hkpc.org](mailto:tplsp_sec@hkpc.org)).

**Section A – Basic Information of the Solution Provider**

**Solution Provider**

Name in English: \_\_\_\_\_

Name in Chinese: \_\_\_\_\_

Year of Establishment: \_\_\_\_\_

Brief introduction of the  
Solution Provider: \_\_\_\_\_

Registered address: \_\_\_\_\_

Correspondence address:  
(if different from above) \_\_\_\_\_

Tel no.: \_\_\_\_\_

Fax no.: \_\_\_\_\_

Email address: \_\_\_\_\_

Website: \_\_\_\_\_

Business Registration no.  
/ other Registration no.  
(if applicable): \_\_\_\_\_

Section B – Proposed IT Solution		
Logistics Platform(s) to be Connected: (The proposed solution may connect to one or both platforms)	<input type="checkbox"/> Port Community System	<input type="checkbox"/> HKIA Cargo Data Platform*
Brief Description of How the Proposed Solution Will Support Logistics Enterprises in Adopting the Designated Logistics Data Platform (Maximum 400 words):		

Section C – Contact Information
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**Contact Point of the Solution Provider**

Name in English: \_\_\_\_\_

Name in Chinese : \_\_\_\_\_

Position: \_\_\_\_\_

Tel no.: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Authorised Person of the Solution Provider**

Name in English: \_\_\_\_\_

Name in Chinese : \_\_\_\_\_

Position: \_\_\_\_\_

Nationality: \_\_\_\_\_

HKID (only Prefix and the first 4 digits) or Passport No.: \_\_\_\_\_

## Section D – Confidentiality Undertaking

To: The Government and the Secretariat of the TPLSP

To facilitate the application process, certain Confidential Information (as hereinafter defined) may be disclosed to our company/organisation or otherwise come into our knowledge and possession,

I, on behalf of, \_\_\_\_\_,  
(Name of Solution Provider)

hereby agree and undertake to treat or otherwise deal with any and all such Confidential Information subject to and upon the terms and conditions of this Undertaking.

### 1. Background

- 1.1 The Government has engaged the Hong Kong Productivity Council (“HKPC”) as the implementation partner to serve as the Secretariat for the TPLSP (“Secretariat”), including FILAS. The Secretariat invites public applications for the development of onboarding IT solutions for logistics data platforms operated by the Government or public organisations. These applications will be subject to a three-tier assessment mechanism, namely, (i) an initial assessment by HKPC on the eligibility of solution providers; (ii) a two-stage technical assessment via preliminary interviews by logistics data platform operator(s) on the compatibility of the solutions with the platforms concerned, their compliance with the relevant security and technical requirements and their relevance to the industry; and (iii) final endorsement by the Management Committee of the Pilot Subsidy Scheme for Third-party Logistics Service Providers on alignment with FILAS policy objectives and overall benefits to the logistics sector.
- 1.2 Solutions that pass the three-tier assessment will be approved for inclusion in a White List (as hereinafter defined) of pre-approved solutions under FILAS for use by interested third-party logistics service providers through applying for subsidy from FILAS to cover the costs for solution development and related implementation services.
- 1.3 To facilitate the application process, Confidential Information (as hereinafter defined), including but not limited to the technical specifications and relevant documentation of the logistics data platforms covered by FILAS, may be disclosed to or otherwise come into the knowledge and possession of our company/organisation. Our company/organisation hereby agrees to treat or otherwise deal with any and all such Confidential Information subject to and upon the terms and conditions of this Undertaking.

### 2. Definitions

- 2.1 In this Undertaking, unless the context otherwise requires, the words and expressions shall have the meanings given below:

**“Confidential Information”** means, in respect of any project, any and all information contained in such project in any form, whether or not reduced to written, graphic or electronic form or otherwise, whether or not observed or noted and whether or not specifically designated as “confidential” or “proprietary”, and includes, without limitation, any of the following matters:

- (a) technical specification and relevant documentation of the logistics data platforms;
- (b) ideas, concepts, inventions;
- (c) trade secrets, know-how, processes, techniques, methods;
- (d) drawings, sketches, diagrams, plans, charts, graphics, photographs;
- (e) computer codes, applications, programmes, data and specifications;
- (f) products, prototypes, models, devices;
- (g) works in progress, testing results;

- (h) engineering or manufacturing information;
- (i) investors, suppliers, customers or employees information or lists;
- (j) financial records, statements, conditions or prospects;
- (k) information or communication which if in tangible form is expressly marked “confidential” or “proprietary” or if in intangible form is identified as confidential or proprietary or is known or should be known to our company/organisation as such;

**“Parties”** means the parties to this Undertaking and **“Party”** means any one of them;

**“Representatives”** means, in respect of any Party, the officers, employees, duly authorised agents, contractors and professional advisers of such Party.

**“White List”** means the list of logistics data platform IT onboarding solutions that pass the three-tier assessment and could be used by interested third-party logistics service providers through applying for subsidy from FILAS

- 2.2 References to Clauses are to Clauses of this Undertaking. References to sub-Clauses are to sub-Clauses of the Clauses in which they appear.
- 2.3 References to the singular shall include the plural and vice versa and reference to the masculine, the feminine and the neuter shall include all such genders.
- 2.4 References to persons shall include any natural persons, partnerships, sole proprietorships, companies, corporations, associations and bodies of persons (whether or not having a separate legal personality).

### 3. Obligations

3.1 Our company/organisation agrees and covenants:

- (i) to treat all Confidential Information of any project as confidential and not to communicate, disclose or divulge such Confidential Information (in whole or in part) to any person, save and except as permitted under Clause 3;
- (ii) to ensure that any persons or bodies to whom any Confidential Information of any project is communicated, disclosed or divulged in accordance with the terms of this Undertaking are made aware, prior to such communication, disclosure or divulgence, of the confidential and proprietary nature of such Confidential Information, impose on them a duty of confidence and obtain their agreement to hold such Confidential Information in confidence in accordance with the terms of this Undertaking as if they were a party to this Undertaking;
- (iii) that it shall use its reasonable endeavours to procure such persons or bodies referred to in the sub-Clause (B) above to comply with their respective obligations thereunder;
- (iv) to effect and maintain adequate security measures to safeguard any Confidential Information of any project from unauthorised access, use, copying, disclosure and misappropriation, and to notify the Government via the Secretariat promptly of any unauthorised access, use, copying, disclosure or misappropriation of such Confidential Information which our company/organisation becomes aware; and
- (v) to render all assistance as may be requested by us from time to time for the purpose of implementing and giving the fullest effect to the provisions of this Clause 3.

#### **4. Permitted Disclosures**

- 4.1 Our company/organisation may only disclose any Confidential Information if our company/organisation is ordered by a court of competent jurisdiction to do so or in accordance with a statutory or regulatory obligation, provided that our company/organisation shall, insofar as it is lawful to do so, inform the Government via the Secretariat in writing before such disclosure is made.

#### **5. Exceptions**

- 5.1 Our company/organisation's obligations of confidentiality under this Undertaking shall not apply to any Confidential Information of any application if such Confidential Information:
- (i) is or has become publicly known through no fault of our company/organisation or the Representatives of our company/organisation; or
  - (ii) is lawfully received from an independent third party without any restriction on disclosure or duty of confidence; or
  - (iii) is independently developed by our company/organisation without access to or knowledge or use of such or other Confidential Information.
- 5.2 If a particular portion or aspect of any Confidential Information of any project becomes subject to any of the foregoing exceptions, all other portions or aspects of such Confidential Information shall remain subject to this Undertaking.

#### **6. Ownership of Information**

- 6.1 All documents, materials and media containing any Confidential Information of any project including, but without limitation to, e-mails, documents, manuals, specifications, flowcharts, programme listings, data files and printouts (hereinafter collectively referred to as "**the Materials**"), shall be and remain property of the Government and the Secretariat at all times and shall not be reproduced in whole or in part without the prior written consent from the Government via the Secretariat. Any extracts, notes, memoranda and copies of the Materials shall be deemed to be property of the Government and the Secretariat and shall, as far as reasonably practicable, include a notice or endorsement stating that copyright and all other intellectual property rights of whatever nature in the Materials are vested in the Government and the Secretariat.

#### **7. No Additional Rights**

- 7.1 All Confidential Information is and shall remain sole and exclusive property of the Secretariat and the Government and nothing contained in this Undertaking shall be construed as granting to or conferring on our company/organisation any rights, title, and interest to and in such Confidential Information, or any license, express or implied, to sell, exploit, disclose, copy or further develop such Confidential Information.

#### **8. Term of Undertaking**

- 8.1 Our company/organisation's obligations of confidentiality under this Undertaking in respect of any Confidential Information shall commence with immediate effect and shall continue in force until such Confidential Information enters the public domain otherwise than by reason of any act, omission or default on the part of the Secretariat, the Government or their representative(s).

#### **9. Indemnity**

- 9.1 Our company/organisation shall indemnify and hold the Secretariat, the Government and their representative(s) harmless from and against any writs, claims, actions, suits and proceedings and from any liabilities, damages, losses, costs and expenses (including legal fees), actual or contingent, direct or indirect, arising out of or in relation to or in connection with any breach of the terms of this Undertaking by the our company/organisation .

**10. Governing Law and Jurisdiction**

10.1 This Undertaking shall be subject to, and construed and interpreted in accordance with, the laws of the Hong Kong Special Administrative Region of the People’s Republic of China (“**Hong Kong**”).

10.2 The Hong Kong courts shall have exclusive jurisdiction in respect of any dispute, suit, action or proceedings that may arise out of or in connection with this Undertaking.

\_\_\_\_\_  
Authorised signature with company/organisation chop

\_\_\_\_\_  
Name of signatory

\_\_\_\_\_  
Name of Solution Provider

\_\_\_\_\_  
Position

\_\_\_\_\_  
/ /  
Date

## Section E – Declaration

I, on behalf of, \_\_\_\_\_, declare that –  
(Name of Solution Provider)

- (A) Our company/organisation has read and agrees to follow the provisions set out in the Invitation for Proposal and the Guide to Application for TPLSP;
- (B) Our company/organisation authorises the Secretariat to handle the personal data/information provided in this form and other information relating to the application in accordance with paragraph 7.10 of the Guide to Application for TPLSP. Our company/organisation also authorises Hong Kong Productivity Council (HKPC) and HKSAR Government to verify the information provided in this Application with the related Government bureaux/departments and organisations;
- (C) Our company/organisation fully understands and agrees that HKPC and or the Government may use all personal data provided herein for purposes of reviewing, approving, administering applications for the TPLSP and FILAS and any matters relating to the TPLSP and FILAS and in accordance with the Privacy Policy Statement of the TPLSP (<https://funds.hkpc.org/tplsp/TermsPrivacy.aspx>) (“Privacy Policy Statement”);
- (D) Our company/organisation has not received or will not receive any other government funding for the proposed solution(s) should the IT onboarding solution it proposes under FILAS be approved for inclusion in the White List;
- (E) All factual information provided in this application as well as the accompanying information is true and accurate and reflects the status of affairs as at the date of submission. Our company/organisation undertakes to inform the Secretariat immediately if there are any subsequent changes to the above information (in particular, subsequent approval of funds by other government funding sources after this application is submitted);
- (F) Our company/organisation understands that any wilful provision of false information or withholding any material information would lead to termination of the approved status of the proposed solution(s) and the possibility of being prosecuted;
- (G) Our company/organisation understands that it is the responsibility of our company/organisation to complete an application form timely and truthfully and to provide all supporting documents. Any misrepresentation or omission of information may lead to rejection of the application. It is an offence in law to obtain property/pecuniary advantage by deception or assisting persons in obtaining property/pecuniary advantage. Any person who does so may be liable to legal proceedings;
- (H) Our company/organisation undertakes to comply with all applicable laws (including the Law of the People’s Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region), regulations and by-laws of Hong Kong in developing the proposed solution(s);
- (I) Our company/organisation will indemnify the Government, the Secretariat and their representative(s) against all losses, liabilities and claims that they may suffer, incur or be subject to in relation to this application or the proposed solution;
- (J) Our company/organisation agrees for the Transport and Logistics Bureau (TLB) and HKPC to use the personal data provided in this application in any promotion and marketing activities of the TPLSP and FILAS.

I, on behalf of the Our company/organisation, would also like to declare that:

- Our company/organisation is NOT owned and/or controlled by a current HKPC Council Member or his/her associate or associated person<sup>1</sup> at the time of filing application.

<sup>1</sup> For the purpose of this application, (1) "associate" of a person means: (a) a relative or partner or director of that person; or (b) a company one or more of whose directors is in common with one or more of the directors of that person. (2) "associated person" of a person means: (a) any person who has control, directly or indirectly, over that person; or (b) any person who is controlled, directly or indirectly, by that person; or (c) any person who is controlled by, or has control over, the first-mentioned person in clauses 2(a) and 2(b). (3) A person having "control" over another person means the power of that person to secure: (a) by means of the holding of shares or interests or the possession of voting power in or in relation to the second-mentioned person or any other person; or (b) by virtue of powers conferred by any constitution, memorandum or articles of association, partnership, agreement or arrangement (whether legally enforceable or not) affecting that second-mentioned person or any other person; or (c) by virtue of holding office as director in that second-mentioned person or any other person; that the affairs of that second-mentioned person are conducted in accordance with the wishes of the first-mentioned person. (4) "director" means any person occupying the position of a director by

- Our company/organisation is owned and/or controlled by a current HKPC Council Member or his/her associate or associated person at the time of filing application.

(Full name of HKPC Council Member: \_\_\_\_\_)

- Our company/organisation does NOT have any business dealing and/or collaboration with the Secretariat and HKPC at the time of filing application.
- Our company/organisation has business dealing and/or collaboration with the Secretariat and HKPC at the time of filing application.

(Details: \_\_\_\_\_)

\_\_\_\_\_  
Authorised signature with company/organisation chop

\_\_\_\_\_  
Name of signatory

\_\_\_\_\_  
Name of Solution Provider

\_\_\_\_\_  
Position

\_\_\_\_\_  
/ /

\_\_\_\_\_  
Date

\_\_\_\_\_  
whatever name called and includes without limitation a de facto or shadow director. In the context of HKPC, it means a member of HKPC appointed under section 9 of the Hong Kong Productivity Council Ordinance (Cap. 1116) ("member of HKPC"). (5) "relative" means the spouse, parent, child, brother or sister of the relevant person, and, in deducing such a relationship, an adopted child shall be deemed to be a child both of the natural parent and the adopting parent and a step child to be a child of both the natural parent and the step parent.

## Appendix – Supporting Documents Required for Application

Please put a “√” in the box or fill it with black colour (if applicable) to indicate that copies of the supporting documents will be submitted together with this Application to the Secretariat.

- 1. Valid Business Registration Certificate
- 2. Copy of proof of company ownership/directorship/employment of the authorised person of the Solution Provider
- 3. Others: \_\_\_\_\_

- End -

**Pilot Subsidy Scheme for Third-party Logistics Service Providers (TPLSP)  
Future Innovative Logistics Acceleration Scheme (FILAS)  
Application Form for Solution Providers  
(Part II – Technical Proposal)**

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**Notes for Solution Providers:**

1. Please read the Invitation for Proposal and the Guide to Application for the Pilot Subsidy Scheme for Third-party Logistics Service Providers (“Guide to Application”) carefully before completing the application form. Both documents can be downloaded from the TPLSP website at <https://tplsp.hkpc.org>.
2. The application form consists of two parts. A Solution Provider is required to complete Part I to express its interest in applying for inclusion of its proposed IT solution in the FILAS White List. Upon receipt of the completed Part I application form and the required supporting documents to the satisfaction of the Secretariat, the Secretariat will provide the relevant API Specifications for the logistics data platform(s) that the Solution Provider intends to have its proposed IT solution connect with within five working days. After receiving the API Specifications, the Solution Provider shall complete Part II of the application form (i.e. this form) to submit its technical proposal. An application will only be processed after both Part I and Part II of the application form, together with all required supporting documents, have been duly submitted to the Secretariat.
3. Please note that the information provided in this application form may be made available for public information at the TPLSP website if the proposed IT solution is approved for inclusion in the White List.
4. The completed application form together with copies of the required supporting documents set out in the Appendix of this application form should be submitted to the Secretariat via email ([tplsp\\_sec@hkpc.org](mailto:tplsp_sec@hkpc.org)). Submission of application by means not prescribed above will not be accepted.
5. For enquiries about the application, please contact the Secretariat at (852) 2788 6077 or via email ([tplsp\\_sec@hkpc.org](mailto:tplsp_sec@hkpc.org)).

**Section A – Basic Information**

**1. Solution Provider**

Name in English: \_\_\_\_\_

Name in Chinese: \_\_\_\_\_

**Section B – Overview of the Proposed Solution**

**1. Name/Version of the Proposed Solution**

English: \_\_\_\_\_

Chinese: \_\_\_\_\_

**2. Executive Summary**

Please provide an overview of the proposed solution, covering target users, logistics data platform coverage, notable advantages compared to other similar solutions and expected benefits to the logistics sector (maximum 400 words).

**3. Estimated Service Charge** HK\$ \_\_\_\_\_ per month / year / one-off  
**Payable by a Logistics Enterprise**  
**for subscribing to or using the**  
**Proposed Solution**

Note: For the sake of quality assurance, the estimated charge should include (i) free technical support until the solution has been successfully developed within a 24-month period counting from the approval day of the first relevant application from a third-party logistics service provider (3PL) applying for subsidy under FILAS for subscribing to or using the solution; and (ii) a warranty period to be provided to each 3PL user, or to be provided as a blanket, time-limited warranty starting from the date of completion of solution development\* (which must be provided by a Solution Provider if its solution is eventually put on the White List) during which the Solution Provider is required to provide troubleshooting and maintenance services at no additional cost to ensure that the solution works to the satisfaction of the 3PL user.

*\*After the proposed solution is put on the White List, the Solution Provider is required to submit progress and final reports on the development of the solution. The date of completion of solution development means the date the Management Committee of the Pilot Subsidy Scheme for Third-party Logistics Service Providers endorsed the final report submitted by the Solution Provider regarding the solution development.*

**4. Deliverables**  
(a brief description of the project deliverables in both **qualitative and quantitative terms.**)

Deliverable(s)	Brief Description
1.	
2.	
3.	

[Items 5 and 6 are only applicable to solutions that are under development.]

**5. Development Duration of the Proposed Solution** DD/MM/YYYY – DD/MM/YYYY ( \_\_\_ months)

Note: The development of the proposed solution should be completed within 24 months counting from the approval day of the first relevant application from a third-party logistics service provider (3PL) applying for subsidy under FILAS for subscribing to or using the solution.

**6. Development Milestones of the Proposed Solution**

Milestone	Period	Key activities and deliverables involved
1.	DD/MM/YYYY – DD/MM/YYYY ( ___ months) (Please also indicate total no. of months)	
2.		
3.		

**7. Key Performance Indicators (KPIs)**

The Solution Provider must propose target values for the following mandatory KPIs. These KPIs will form part of the assessment and, if the proposed solution is approved for inclusion in the White List, will also form part of the project completion requirements. Solution Providers may also propose additional measurable KPIs at their discretion. All KPIs should, as far as practicable, be quantitative and clearly measurable.

KPIs	Target Value	Evaluation Method
(a) Mandatory KPIs		
1. Number of 3PLs that can be recruited or served through the proposed solution		
2. Monthly transaction volumes processed through the solution via PCS and/or HKIA Cargo		
3. Service coverage hours		
4. Response and resolution time commitments		

(b) Optional KPIs		
5.		
6.		
7.		
8.		

**8. Intellectual Property Rights**

Please indicate whether background IPs/patents of a third party will be used in the research project, and if so, whether consent/licence for use of such IPs has been/will be obtained.

- I/We warrant that the implementation of the proposed solution and the exercise by the Government, the Secretariat and/or their representatives of any of the rights granted under the FILAS will not infringe any intellectual property rights.

**9. Compliance of laws of Hong Kong**

- I/We declare that the proposed solution complies with all regulations and laws of Hong Kong. Under no circumstances will the Government be held liable for any breach of regulation or law.
- I/We declare that the proposed solution complies with the National Security Law of Hong Kong. Under no circumstances will the Government be held liable for any breach of the law.

**Section C –Technical Proposal**

Please provide detailed information on the following aspects for assessment. The detailed assessment criteria are set out in the marking scheme (Please refer to Annex of Invitation for Proposal).

- (i) How the solution can adapt to the existing architecture and/or design of the designated data platform(s), with description and/or design of the proposed solution on how the flexibility aspects would be achieved in accordance with the requirements set out in the respective API Specifications:
- (ii) How the technological and managerial procedures applied to the proposed solution can ensure integrity and confidentiality of data, with description of the design of the proposed solution to achieve the security aspects of the designated data platform in accordance with the requirements set out in the respective API Specifications:
- (iii) How the convenience and practicality of the system design can improve user experience, with description of the design of the proposed solution that helps to achieve the usability aspects in accordance with the requirements set out in the respective API Specifications:

(iv) Other relevant details of the proposed solution in support of this application, if any:

**Section D – Technical and Management Capability**

**1. Technical Principal of the Solution Provider**

Name in English: \_\_\_\_\_  
Name in Chinese: \_\_\_\_\_  
Position: \_\_\_\_\_  
Tel no.: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Biography (including qualification, experience and past achievements): \_\_\_\_\_

**2. Team Structure of the Solution Provider**

(i) Please describe the team structure with details on the key project staff, their professional qualifications, skills, experience, employment history, responsible areas and duties, etc. for the implementation of the proposed solution.

Name and Position	Description	Number of years of IT and logistics experience of the key project staff
1.		
2.		
3.		
4.		
5.		

(ii) Please describe how the project team composition is relevant to the logistics sector:

\_\_\_\_\_

(iii) Please provide details on the proposed roles and responsibilities of the Solution Provider on the development and implementation of the proposed solution:

\_\_\_\_\_

**3. Project Management Plan**

Please set out the way the performance requirements for the development and implementation of the proposed solution through providing detailed information on the following aspects.

(i) Proposed work approach: detailed description on how to develop and implement the proposed solution, including standards and methodologies adopted:

\_\_\_\_\_

(ii)	The measures and procedures that the Solution Provider will take to comply with the requirements set out in the respective API Specifications:
(iii)	Detailed implementation timetable and key milestones:
(iv)	System support and maintenance services, including service coverage hours and response and resolution time commitments:
(v)	Details of the change management plan, including potential implications arising from changes and corresponding mitigation measures:
(vi)	Details of the contingency plan, including potential risks that may arise and the corresponding recovery measures:

**Section E – Contact Information**

**Contact Point of the Solution Provider**

If the proposed solution is pre-approved, the name of the solution provider and the contact information provided below will be published on the White List on the TPLSP website for public information.

Name in English: \_\_\_\_\_

Name in Chinese: \_\_\_\_\_

Position: \_\_\_\_\_

Tel no.: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Section F – Other information**

Please indicate whether the Solution Provider has received / has applied / is applying / plans to apply for other funding support provided by the HKSAR Government for launching the <u>same solution</u> in the proposal.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Title of the Application(s): _____ Name of the funding scheme/source: _____ Status of Application(s): <input type="checkbox"/> Approved (Application No.: _____) (Please specify the Approved Funding Amount HK\$/Other Currencies: _____) <input type="checkbox"/> Rejected (Application No.: _____) <input type="checkbox"/> Under processing (Application No.: _____) <input type="checkbox"/> Withdrawn (Application No.: _____)		

## Section G – Declaration

I, on behalf of, \_\_\_\_\_, declare that –  
(Name of Solution Provider)

- (A) Our company/organisation has read and agrees to follow the provisions set out in the Invitation for Proposal and the Guide to Application for TPLSP;
- (B) Our company/organisation authorises the Secretariat to handle the personal data/information provided in this form and other information relating to the application in accordance with paragraph 7.10 of the Guide to Application for TPLSP. Our company/organisation also authorises Hong Kong Productivity Council (HKPC) and HKSAR Government to verify the information provided in this Application with the related Government bureaux/departments and organisations;
- (C) Our company/organisation fully understands and agrees that HKPC and or the Government may use all personal data provided herein for purposes of reviewing, approving, administering applications for the TPLSP and FILAS and any matters relating to the TPLSP and FILAS and in accordance with the Privacy Policy Statement of the TPLSP (<https://funds.hkpc.org/tplsp/TermsPrivacy.aspx>) (“Privacy Policy Statement”);
- (D) Our company/organisation has not received or will not receive any other government funding for the proposed solution(s) should the IT onboarding solution it proposes under FILAS be approved for inclusion in the White List;
- (E) All factual information provided in this application as well as the accompanying information is true and accurate and reflects the status of affairs as at the date of submission. Our company/organisation undertakes to inform the Secretariat immediately if there are any subsequent changes to the above information (in particular, subsequent approval of funds by other government funding sources after this application is submitted);
- (F) Our company/organisation understands that any wilful provision of false information or withholding any material information would lead to termination of the approved status of the proposed solution(s) and the possibility of being prosecuted;
- (G) Our company/organisation understands that it is the responsibility of our company/organisation to complete an application form timely and truthfully and to provide all supporting documents. Any misrepresentation or omission of information may lead to rejection of the application. It is an offence in law to obtain property/pecuniary advantage by deception or assisting persons in obtaining property/pecuniary advantage. Any person who does so may be liable to legal proceedings;
- (H) Our company/organisation undertakes to comply with all applicable laws (including the Law of the People’s Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region), regulations and by-laws of Hong Kong in developing the proposed solution(s);
- (I) Our company/organisation will indemnify the Government, the Secretariat and their representative(s) against all losses, liabilities and claims that they may suffer, incur or be subject to in relation to this application or the proposed solution;
- (J) Our company/organisation agrees for the Transport and Logistics Bureau (TLB) and HKPC to use the personal data provided in this application in any promotion and marketing activities of the TPLSP and FILAS.

I, on behalf of the Our company/organisation, would also like to declare that:

- Our company/organisation is NOT owned and/or controlled by a current HKPC Council Member or his/her associate or associated person<sup>1</sup> at the time of filing application.

<sup>1</sup> For the purpose of this application, (1) "associate" of a person means: (a) a relative or partner or director of that person; or (b) a company one or more of whose directors is in common with one or more of the directors of that person. (2) "associated person" of a person means: (a) any person who has control, directly or indirectly, over that person; or (b) any person who is controlled, directly or indirectly, by that person; or (c) any person who is controlled by, or has control over, the first-mentioned person in clauses 2(a) and 2(b). (3) A person having "control" over another person means the power of that person to secure: (a) by means of the holding of shares or interests or the possession of voting power in or in relation to the second-mentioned person or any other person; or (b) by virtue of powers conferred by any constitution, memorandum or articles of association, partnership, agreement or arrangement (whether legally enforceable or not) affecting that second-mentioned person or any other person; or (c) by virtue of holding office as director in that second-mentioned person or any other person; that the affairs of that second-mentioned person are conducted in accordance with the wishes of the first-mentioned person. (4) "director" means any person occupying the position of a director by

- Our company/organisation is owned and/or controlled by a current HKPC Council Member or his/her associate or associated person at the time of filing application.

(Full name of HKPC Council Member: \_\_\_\_\_)

- Our company/organisation does NOT have any business dealing and/or collaboration with the Secretariat and HKPC at the time of filing application.
- Our company/organisation has business dealing and/or collaboration with the Secretariat and HKPC at the time of filing application.

(Details: \_\_\_\_\_)

\_\_\_\_\_  
Authorised signature with company/organisation chop

\_\_\_\_\_  
Name of signatory

\_\_\_\_\_  
Name of Solution Provider

\_\_\_\_\_  
Position

\_\_\_\_\_  
/ /

\_\_\_\_\_  
Date

\_\_\_\_\_  
whatever name called and includes without limitation a de facto or shadow director. In the context of HKPC, it means a member of HKPC appointed under section 9 of the Hong Kong Productivity Council Ordinance (Cap. 1116) ("member of HKPC"). (5) "relative" means the spouse, parent, child, brother or sister of the relevant person, and, in deducing such a relationship, an adopted child shall be deemed to be a child both of the natural parent and the adopting parent and a step child to be a child of both the natural parent and the step parent.

## Appendix – Supporting Documents Required for Application

Please put a “√” in the box or fill it with black colour (if applicable) to indicate that copies of the relevant documents will be submitted together with this Application to the Secretariat.

### **Solution Demonstration:**

- After initial assessment by the Secretariat, eligible Solution Providers will be invited to a two-stage technical assessment via preliminary interviews by logistics data platform operator(s).
- During the 1st stage assessment, Solution Providers are required to demonstrate a mock-up solution illustrating the intended onboarding process from users’ perspectives in screen flow or simulation; and
- Solution Providers of shortlisted solutions from the 1st stage assessment will be invited to attend a 2nd stage assessment interview, where a running system of the solution will need to be demonstrated.

The following documents must be provided to the Secretariat before each stage of technical assessment, if it is not available at the time of submission of this application:

- (For 1<sup>st</sup> stage assessment)  
The screen flow of mock-up solution illustrating the intended onboarding process from users’ perspectives
- (For 2<sup>nd</sup> stage assessment)  
The screen flow of running system illustrating the onboarding process from users’ perspectives

### **Other Supporting Documents:**

- Organisation chart of the project team with elaborations on the roles and responsibilities of key project staff (if applicable)
- Curriculum vitae and employment proof for key project staff showing their professional qualifications, skills, experiences, employment history and responsible areas and duties (if applicable)
- Technical specification of the Proposed Solution
- Consent / licence for use of IP rights of a third party (if applicable)
- Consent from parties referred in this application form (if applicable)
- Others: \_\_\_\_\_

- End -

## Marking Scheme for Technical Assessment

<b>Assessment Criteria</b>	<b>Required areas/aspects</b>
<p>1. <u>Proposed Solution</u> Proposed Solution will be assessed based on the following sub-criteria:</p> <ul style="list-style-type: none"> <li>• Compatibility</li> <li>• Flexibility</li> <li>• Security</li> <li>• Usability</li> </ul>	<p><u>Compatibility:</u> It measures the ability of the proposed solution to integrate with the existing Port Community System (“PCS”) and/or HKIA Cargo Data Platform (“HKIA Cargo”). A Solution Provider shall provide a description of the proposed solution on the compatibility aspects and description on how the solution will utilise the functions and data services of data platform(s) in practical deployment scenarios for 3PLs, in accordance with the requirements set out in the respective API Specification.</p> <p>Assessment will be based on the description of the compatibility measures of the proposed solution and its related features and how they allow various aspects of the compatibility to be achieved in accordance with the requirements set out in the respective API Specification. A Solution Provider shall provide the impact of the proposed solution on the existing configuration of each aspect specified by the developer(s) of the logistics data platform(s) and whether the aspect is affected.</p> <p>Max. Mark for Compatibility: 15 Full marks will be obtained if all the compatibility aspects specified above that would not be affected by the proposed solution are accepted.</p> <p><u>Flexibility:</u> It measures the adaptability of the proposed solution to changes in architecture and/or design. A Solution Provider shall provide a description of the architecture and/or design of the proposed solution for achieving the flexibility aspects in accordance with the requirements set out in the respective API Specification.</p> <p>Assessment will be based on the description of the flexibility measures of the proposed solution and how they allow various aspects of the flexibility to be achieved in accordance with the requirements set out in the respective API Specification. A Solution Provider shall provide a description of the architecture and/or design of the proposed solution that allows the achievement of the flexibility aspects as specified by the developer(s) of the logistics data platform(s).</p>

Max. Mark for Flexibility: 15

Full marks will be obtained if all the flexibility aspects specified above that could be achieved by the proposed solution are accepted.

Security:

It measures the technology as well as the technological and managerial procedures applied to the proposed solution to ensure better integrity and confidentiality of data.

Assessment will be based on the description of the security measures in accordance with the requirements set out in the respective API Specification, including procedures from both the technological and managerial perspectives that will be applied to the proposed solution to ensure the availability, integrity and confidentiality of information being managed. A Solution Provider shall provide a description of the design of the proposed solution that allows the achievement of the security aspects as specified by the developer(s) of the logistics data platform(s).

Max. Mark for Security: 15

Full marks will be obtained if all the security aspects specified above that could be achieved by the proposed solution are accepted.

Usability:

It measures the convenience and practicality of the system design to improve user experience of the proposed solution.

Assessment will be based on the description of the usability measures in accordance with the requirements set out in the respective API Specification, including the convenience and practicality of the proposed solution. A Solution Provider shall provide a description of the design of the proposed solution that allows the achievement of the usability aspects as specified by the developer(s) of the logistics data platform(s) in accordance with the requirements set out in the respective API Specification.

Max. Mark for Usability: 15

Full marks will be obtained if all the usability aspects specified above that could be achieved by the proposed solution are accepted.

<p>2. <u>Team Structure and Experience of key project staff proposed to be deployed to the work assignment.</u></p>	<p>Team Structure sets out key project staff, their professional qualifications and project team composition, etc. for the implementation of the proposed solution.</p> <p>(I) Team structure Assessment will be based on the description of the following:</p> <ul style="list-style-type: none"> <li>(a) the professional qualifications, skills, experiences, employment history, responsible areas and duties of the proposed staff;</li> <li>(b) project team composition and its relevance to the logistics sector; and</li> <li>(c) the proposed roles and responsibilities of the Solution Provider.</li> </ul> <p>(II) Key Project staff Assessment will be based on the number of years of IT and logistics experience of the key project staff for delivering IT Projects.</p> <p>Max. Mark: 10</p>
<p>3. <u>Project Management Plan</u></p>	<p>Project Management Plan sets out the way the performance requirements for the development and implementation of the proposed solution (hereafter collectively referred to “Service”).</p> <p>Assessment will be based on the description on the following:</p> <ul style="list-style-type: none"> <li>(a) proposed work approach: detailed description on how to provide the Service, including standards and methodologies adopted;</li> <li>(b) the measures and procedures that the Solution Provider will take to comply with the requirements set out in the respective API Specification;</li> <li>(c) detailed implementation timetable and key milestones;</li> <li>(d) system support and maintenance services, including service coverage hours and response and resolution time commitments;</li> <li>(e) details of the change management plan, including potential implications arising from changes and corresponding mitigation measures; and</li> <li>(f) details of the contingency plan, including potential risks that may arise and the corresponding recovery measures.</li> </ul> <p>Max. Mark: 15</p>

<p>4. <u>Measurable key performance indicators (“KPIs”)</u></p> <p>Such KPIs will be assessed based on the positive values or benefits to the users and the logistics industry at large.</p>	<p>A maximum mark 15 will be given according to the proposed measurable KPIs of the solution, comprising Mandatory KPIs and Additional Proposed KPIs.</p> <p>(a) <u>Mandatory KPIs</u></p> <ul style="list-style-type: none"><li>➤ number of 3PLs that can be recruited or served through the solution;</li><li>➤ monthly transaction volumes processed through the solution via PCS and/or HKIA Cargo;</li><li>➤ service coverage hours, response and resolution time commitments;</li></ul> <p>(b) <u>Optional KPIs</u></p> <p>Solution Providers may propose additional measurable KPIs at their discretion, which may not necessarily be technology-related but will bring benefits in terms of the following –</p> <ul style="list-style-type: none"><li>➤ facilitation of active usage of the designated data platform(s);</li><li>➤ improvement of user experience;</li><li>➤ saving of manpower resources for implementation of the solution;</li><li>➤ enhancement of efficiency and productivity of the user;</li><li>➤ easier maintenance of the solution; and</li><li>➤ adoption of advanced technologies such as Artificial Intelligence (“AI”), big data and blockchain.</li></ul>
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